



**STEWARTS**  
EST 1762  
Eight Generations One Passion

# Job Application Form

Vacancy Applied for (if applicable)  Date:

Stewarts Christchurch  Stewarts Broomhill  Stewarts Abbey  Stewarts Interior Landsc. Broomhill  Stewarts Exterior Landsc. Broomhill  Nurseries Broomhill

Please mark only what hours you are interested in working:  
(This helps us for any future vacancies that become available) Full Time  Part Time  Weekends

Please note that if you are not applying for a specifically advertised vacancy, your application will be kept on file until a suitable vacancy matches your application. Applications are kept on file for 6 months.

Please complete this form accurately, giving as many details as possible of your skills and experience.

**THE INFORMATION YOU SUPPLY ON THIS FORM WILL BE TREATED IN CONFIDENCE.**

## 1. Personal details

Name  Surname:

Mr.  Mrs.  Miss  Ms  Other

Address:

Postcode:

Age Group (for monitoring purposes only)

16-20  21-40  41-59  60+

Telephone Numbers for contact:

E-mail address:

Are you free to remain and take up employment in the UK with no current immigration restrictions? Yes  No

Driving Licence – if relevant to post applied for.  
Do you hold a full, clean driving licence valid in the UK? Yes  No

Health - Is there anything concerning your medical history or state of health that is relevant to your application? If so, please state concerns.

## 2. Present/Latest Employment

Present Employment (If now unemployed give details of last employer)

Name of Employer:

Address:

  

Postcode:

Post Title:

Date of Appointment:

Salary:

Department / Section:

Brief description of duties:

Period of Notice:

Last day of service  
(If no longer employed):

Reason for leaving  
(If no longer employed):

### 3. Employment History

Name of Employer:

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Address:

--

Postcode

--

Position Held:

--

From (date):

--

To (date):

--

Summary of duties:

--

Reason for leaving:

--

Name of Employer:

--

Address:

--

Postcode

--

Position Held:

--

From (date):

--

To (date):

--

Summary of duties:

--

Reason for leaving:

--

Name of Employer:

--

Address:

--

Postcode

--

Position Held:

--

From (date):

--

To (date):

--

Summary of duties:

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Reason for leaving:

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#### 4. Education, Training and Development

Qualifications obtained from Schools, College and/or University.

Institution	Course	Qualifications, grades obtained and date completed

#### Other Training and Development

Please give details of any training and development courses or non-qualifications courses which support your application. Include any on the job training as well as formal courses.

Title of Training Programme or Course	qualifications obtained and date completed

## 5. Personal Statement

### Abilities, skills, knowledge and experience.

Please use this section to explain how you meet the requirements for the job you are applying for. You might want to mention here if you have been involved in voluntary/unpaid activities, as well as any hobbies, interests, including club memberships.

## 6. Availability

I am available to work the following days/periods. Please select all days and periods that you are available for work, even if not working them all.

- |                  |         |                          |           |                          |         |                          |
|------------------|---------|--------------------------|-----------|--------------------------|---------|--------------------------|
| <b>Monday</b>    | morning | <input type="checkbox"/> | afternoon | <input type="checkbox"/> |         |                          |
| <b>Tuesday</b>   | morning | <input type="checkbox"/> | afternoon | <input type="checkbox"/> |         |                          |
| <b>Wednesday</b> | morning | <input type="checkbox"/> | afternoon | <input type="checkbox"/> |         |                          |
| <b>Thursday</b>  | morning | <input type="checkbox"/> | afternoon | <input type="checkbox"/> | evening | <input type="checkbox"/> |
| <b>Friday</b>    | morning | <input type="checkbox"/> | afternoon | <input type="checkbox"/> |         |                          |
| <b>Saturdays</b> | morning | <input type="checkbox"/> | afternoon | <input type="checkbox"/> |         |                          |
| <b>Sundays</b>   | morning | <input type="checkbox"/> | afternoon | <input type="checkbox"/> |         |                          |

Observations:

## 7. References

Please give the names and addresses of at least two references. One of them must be your latest employer (if applicable). If you are unable to do this, please clearly outline who your references are.

Reference 1		Reference 2	
Name:	<input type="text"/>	Name:	<input type="text"/>
Position held:	<input type="text"/>	Position held:	<input type="text"/>
Relationship:	<input type="text"/>	Relationship:	<input type="text"/>
Organisation:	<input type="text"/>	Organisation:	<input type="text"/>
Address:	<input type="text"/>	Address:	<input type="text"/>
	<input type="text"/>		<input type="text"/>
	<input type="text"/>		<input type="text"/>
	Postcode <input type="text"/>		Postcode <input type="text"/>
Telephone N <sup>o</sup> :	<input type="text"/>	Telephone N <sup>o</sup> :	<input type="text"/>
Or e-mail:	<input type="text"/>	Or e-mail:	<input type="text"/>

Are you willing for this referee to be approached prior to the interview? Yes  No

Are you willing for this referee to be approached prior to the interview? Yes  No

Do you have any convictions that are unspent under the rehabilitation of offenders act 1974? If yes please give details below. Yes  No

Signed:  Date:

D Stewart & Son Ltd. undertakes that it will treat any personal information (that is data from which you can be identified, such as your name, address, e-mail address etc) that you provide to us, or that we obtain from you, in accordance with the requirements of the Data Protection Act 1998.

### How to return this form to us



**By Post:**  
D Stewart & Son Ltd.  
8 Christchurch Business Park  
Radar Way  
Christchurch  
BH23 4FL



**By E-Mail:** [jobs@stewarts.co.uk](mailto:jobs@stewarts.co.uk)



**Enquiries:** 01425 278031

Or hand in at one of our Garden Centres